

## Letter of Recommendation

*To the Candidate:*

Please ask a teacher or administrator who is familiar with your school record to fill out this form.

Candidate's name: \_\_\_\_\_, \_\_\_\_\_  
Last First

*To the Referee:*

The above named student has applied for admission to American School in Taichung. Would you please help us assess the candidate's application by answering the following questions?

Thank you in advance for your time and effort.

Your name: \_\_\_\_\_, \_\_\_\_\_  
Last First

Name of your School: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

In what capacity do you know this student:

Teacher: Subjects \_\_\_\_\_

Administrator

Other: Please explain \_\_\_\_\_

How long have you known the candidate from \_\_\_\_\_ to \_\_\_\_\_  
MM/YY MM/YY

Please complete by placing an X in the appropriate box.

	Never	Sometimes	Usually	Always
Demonstrates self-discipline				
Responds positively to difficult tasks				
Intellectual curiosity				
Is responsible for own work				
Works well in a group setting				
Accepts criticism positively				

	Below Average	Average	Good	Excellent	No Opinion
Academic potential					
Academic motivation					
Work habits					
Organization skills					
Creativity					
Writing skills					
Speaking skills					
Self-confidence					
Leadership potential					
Maturity for age					
Positive impact on others					

I recommend this student:

No basis   
 W/ reservation   
 Fairly strongly   
 Strongly   
 Enthusiastically

Please describe the candidate's academic strengths or weaknesses. If the student has any learning difficulties, please explain them below or on a separate sheet of paper.

Sign: \_\_\_\_\_

Date: \_\_\_\_\_

*We appreciate your time and assistance!*